

## **SunGift guidance on car charger installation with the Electric Vehicle Homecharge Grant**

We can install an electric car charging point at your home, for your electric vehicle. You may be able to claim the Government's OLEV grant of up to **£500** toward the cost of installing the charger. *Please note that this is a grant for you, which we can claim on your behalf and put toward our installation charges. In order to claim on your behalf we will need some information from you.*

### **Along with this guidance, we will have sent you:**

1. A copy of the OLEV Annex D Form. Please fill in **Part A of the Annex D form** (pages number 24 – 29), sign the form and return it to us along with all relevant supporting paperwork. We will need this **BEFORE** we come to survey your home. *Please DO NOT make any changes or amendments to the form as this will result in your grant application being rejected.*
2. Annex D form annotated with guidance notes to help you. You will find the Government's guidance [here](#).

**Survey & design:** We will come out to survey your house & will then send you our proposal. If you'd like to go ahead with the car charge point installation, confirm this with us and our **Project Management Team** will book an installation date for you.

### **On the day of installation:**

1. Our installer will fill in and finalise **Parts B & C of the Annex D form**.
2. You (or someone on your behalf) will need to be present to sign the form as well.
3. Our installer will also
  - a. Take 2 photos of the installed charger
  - b. Complete an electrical installation certificate (a copy of which we will provide to you)

**Following installation:** We will submit the grant request to OLEV on your behalf. Please note that you will not be eligible for the grant if you have not provided the correct information and paperwork, as specified in Annex D Part A and we are not responsible if you do not obtain the grant. If we are unable to obtain the grant on your behalf, you will be responsible for the full cost of the installation and we will invoice you for this.



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***If you have any questions  
please contact us***

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